

WORLDWIDE CHURCH OF GOD

WORLD HEADQUARTERS
PASADENA, CALIFORNIA

HERBERT W. ARMSTRONG
PRESIDENT and PASTOR

OFFICE OF
GARNER TED ARMSTRONG, Minister

April 22, 1974

To All Ministers Worldwide:

Greetings again from Headquarters! Those of us on the team organizing this special Ministerial Conference are really excited about how well everything is shaping up. We have said that this is going to be the best Conference ever. We intend to fulfill that prophecy!

The Conference will begin in the new Ambassador Auditorium with an opening address and dedication ceremonies by Mr. Herbert W. Armstrong, 9 A.M. Monday, May 6. The Conference will continue through Wednesday, May 15. A master schedule of all planned activities is enclosed in this packet of material. ~~This will be a working Conference.~~ So be prepared! The single social event scheduled during this period is the annual Ambassador College Spring Chorale Concert the evenings of May 12, 13, and 14 in the Ambassador Auditorium. Tickets for the evening of your choice will be issued after your arrival. ~~Also, several major divisions will be having informative open-houses on certain evenings which we strongly urge you to attend.~~

The Conference will consist of General or Plenary sessions to which all you ministers (and your wives if they accompany you to Headquarters) will be invited, as well as Doctrinal Forums and Communication Workshops which only ministers will attend.

There are three basic purposes of this Conference:

- 1) To be INFORMATIVE. We will give the entire ministry details and comprehensive information on many aspects of how the Work is planned, organized and coordinated. This will involve designating to each division head forty-five minutes to two hours to introduce his division and departments and in turn introduce the key personnel who know the real "guts" of that division. In this way, literally hundreds of our ministers will become acquainted for the very FIRST TIME with the real inner-workings of the Work. Questions about how radio and television time is purchased; how the tapes are edited and shipped; how the agency functions; and how Mr. Smith's entire division is run will be answered. Informative questions such as "Does the

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#1 Work ever invest money in any stocks or bonds?" "What about reserves to gain interest for the Work?" -- all of these will be gone into thoroughly and answered from Mr. Brown's division. In this way, we feel every minister will leave the Conference with far more INFORMATION about the Work than ever before. In fact, if you have any specific questions about the operation of any aspect of the Work, please enclose them with your registration forms. Your questions will actually help us prepare this aspect of the Conference.

2) The Conference will deal with ALL AREAS OF DOCTRINAL AND ADMINISTRATIVE QUESTIONS. It will provide the opportunity for a complete input of information from all of you fellows who must deal with the application and administration of doctrine on a daily basis. In this way those at Headquarters can be fully informed of what are your problems and difficulties. The Conference, as such, will not be a time for any emotional or hasty decisions. In fact, we feel any such decisions would betray one of the major purposes of the Conference which is to receive full information in order to provide the basis for sound doctrinal research, study and official resolution of doctrinal questions in the future months. Consequently we want you to be fully prepared to give full doctrinal input, replete with detailed practical examples of real people living real lives. The success of this aspect of the Conference is to a great degree in your hands. Please be prepared to give your input: cogently, sincerely, powerfully. (X)

3) The Conference will provide for an EXCHANGE OF IDEAS AMONG THE MINISTRY. We will conduct workshops on many subjects affecting a minister's life. The list of Workshop subjects is included in this packet. Once again, the success of these workshops is largely dependent on your advance preparation, prayer and deep personal thought. Be ready to participate, to give your fellow ministers the fruits of your experience in God's ministry.

The Conference will be a hard-working conference. We have scheduled workshops from 8:00 to 10:00, 10:10 to 12:10, 1:30 to 3:30, and 3:40 to 5:40. You will be bombarded with an enormous amount of material. The entire Conference will be conducted with total openness and serious recognition of the extreme importance of what we are all doing. Doctrinal Forums and Communication Workshops will be conducted formally. In each session there will be a moderator, an assistant, and a secretary with tape recorder. The moderator will be responsible for introducing the subject with a short paper (approximately 10-15 minutes) to start the discussion. The moderator will also be

responsible for preparing a summary of each workshop which will be presented the last day in plenary session as well as preparing a comprehensive report within two weeks. These reports will reflect the input which you have given. So please, spend many hours in prayerful and profound thought in preparation for the Conference.

Doctrinal Forums

Doctrinal Forums will provide you with an opportunity for doctrinal input on any and all doctrines in which you are interested. ~~We want every one to register for a total of six two-hour sessions.~~ Specifically the five categories or subjects to be covered are: marriage and divorce, tithing, healing, prophecy, and general (which will cover all other doctrinal and administrative subjects).

We need to know the general interest of those attending the conference in order to arrange the proper number of sessions for each doctrinal subject.

Remember, no one expects any doctrinal question to be decided at this time. However, we certainly fully expect every last doctrinal question to be ASKED! Pursuant to this, we are providing sufficient "Doctrinal Forums" specifically designed to encourage and obtain field ministry INPUT. It is only in this way that we can get about the business of reclarifying old points, discovering or researching intensively into new points, or correcting error wherever we may find it.

~~Remember these Doctrinal Forum sessions are for doctrinal input~~ -- not doctrinal discussion. Consequently you should register for those subjects where you feel you can make a contribution -- by question, examples, etc. -- not necessarily what you are interested in listening to. Furthermore, if you feel that one subject is of particular interest and/or concern to you -- e.g. marriage and divorce -- then you should register for more than one session, up to a maximum of six if you desire. In this way, more than one moderator can get the benefit of your expertise. (And "expertise" need not be restricted to theological research. ~~Many specific personal examples of the administration of a doctrine -- marriage and divorce, healing, tithing, etc. -- is frankly an even more valuable input from the field ministry.~~)

The format of how the Doctrinal Forums are to be conducted will be more thoroughly covered at the Conference.

Communication Workshops

In addition, we are offering Communication Workshops covering eighteen different subjects. Please peruse the subjects listed on the enclosed forms and choose a total of twelve. If you work with an associate pastor and/or local elder, coordinate your choices so you can cover all eighteen subjects. If you have a communications subject that has not been listed and feel strongly that it should be discussed, write a brief description of that subject on the back of the registration card. If there is enough general interest in the subject, we will schedule an additional session. Also specify which one of the twelve subjects you've chosen could be dropped if the additional session is offered.

We must schedule all your choices of Doctrinal Forums and Communication Workshops before the conference begins. We want to keep group sizes to a level which allows maximum communication from all ministers present, so please make your choices carefully since we must keep class changes to an absolute minimum after the conference begins.

NOTE: All international ministers are required to sign up for WS-10, "Organization and Structure of International Ministry." (U.S. ministers are also welcome.)

Your Registration

When you arrive for the Conference you will find your class packet containing your subjects, hours, and class assignments in the downstairs lounge of the Auditorium. We hope to have this information available Monday morning prior to the opening session.

Sabbath Services, May 11

Since all of you will be remaining in Pasadena over the following Sabbath (May 11), we will be having a special Sabbath service that day across the United States and Canada. We are planning to mail a cassette tape of the opening session of the Conference -- during which Mr. Herbert W. Armstrong will dedicate the new auditorium to God. This should be extremely inspiring, encouraging and enlightening to all the brethren. If you are a pastor of a church, please send in with the registration card the name of a responsible person you have designated to set up and play the tape. Also be sure your church public address system can have a cassette tape recorder plugged into it. If there are

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any questions, please contact Mr. Norman Smith and/or John Prohs in Pasadena. If the tape does not arrive for some reason (most surely will), services should be canceled if a minister is not available.

Conference Organization

The following men are available to answer questions or help in any way whatsoever regarding the upcoming Conference:

Mr. C. Wayne Cole, Conference Assistant Director; Dr. Robert Kuhn, Coordinator; Mr. Ben Chapman, Registrar; Mr. Norman Smith, Recordings; Mr. Brian Knowles, Editorial; Mr. Ted Herlofson, Logistics; Mr. Bill Evans, Housing. Furthermore, Mr. Paul Flatt and Mr. Burk McNair have been assisting Mr. Cole.

I might point out that Mr. Ben Chapman has been doing an extraordinary job as Registrar for the Conference, organizing the huge number of men into the many Forums and Workshops. Any way you can assist him will be appreciated.

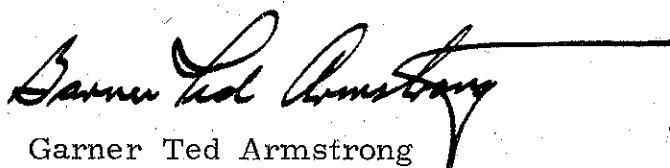
Also, if you have not responded to the travel and housing requests, please do so as soon as possible.

Fill out the registration card and return it in the self-addressed envelope enclosed as soon as possible. Remember, choose a total of six Doctrinal Forums and twelve Workshop Sessions.

We would appreciate your immediate response as the scheduling of nearly 500 men into 24 different subjects in 18 different classrooms at 18 different times is a monumental job! If you overseas men feel your registration cards will not reach us before the conference, please bring the card with you or preferably telex your choices.

See you at the Conference!

In Jesus Name,


Garner Ted Armstrong

WORKSHOP SUBJECTS

SUBJECT NO.

TITLE AND BRIEF DESCRIPTION

WS-1 ✓

Communications and Consistency in the Ministry:
How to more effectively communicate; how to achieve consistency and uniformity in approaches to everything from when to baptize to conduct of social events.

WS-2 ✓

The Ministry as a Calling:
Responsibilities of being a minister; ministry a calling more than a job; proper code of ethics; matters of personal conscience; what security needed.

WS-3 ✓

Judging & Decision-Making in the Ministry: (ALWAYS GIVE SUPERIOR A CHANCE TO HEAR BEFORE USING HIM AS A BAD EXAMPLE)
Methods and techniques of making decisions in situations requiring judgments; how to use biblical principles in new situations; use of specific examples required.

WS-4 *

Developing Unity & Loyalty in the Local Church:
Biblical and practicable definitions of unity and loyalty; how to relate local church to overall Work.

WS-5

Inspiring the Congregation:
Relating individual brethren to the Great Commission, Mr. Herbert W. Armstrong, and the Kingdom of God.

WS-6 ✓

The Sermon: Organization and Impact:
Methods and techniques for powerful, effective sermons. NOVEL APPROACH WHAT DO EXPECT TO ACCOMPLISH
KEEP WHAT YOU PROMISE INSPIRE

WS-7 *

Ideas for Sermons and Sermonettes:
How to generate new ideas and concepts -- and how to develop them properly.

WS-8 ✓

Ideas for Bible Studies:
Subjects appropriate for Bible Studies; how to keep congregations interested and excited about the Bible.

WS-9 ✓

Organization and Structure of U.S. Ministry:
Input from men to determine how best to permanently organize CAD; what service systems; what reporting systems, etc.

WORKSHOP SUBJECTS, CONTINUED

<u>SUBJECT NO.</u>	<u>TITLE AND BRIEF DESCRIPTION</u>
WS-10	<u>Organization and Structure of International Ministry:</u> What system, reports, communication is best for international CAD's; How best should they coordinate with headquarters; How much local control should exist.
WS-11 ✓	<u>Pastoral Administration:</u> How the local church is to be organized; How to train and work with M.A.'s; How deacons used; how leading men trained; how responsibilities delegated.
WS-12 ✓	<u>Local Church Activities:</u> How to best conduct social events, youth activities, sports, etc. -- leading toward the unity of the church.
WS-13 ✓	<u>Pastoral Counseling:</u> How to conduct a visit; role of minister; flexibility -- all things to all men; many examples.
WS-14	<u>The Problem Visit:</u> Counseling in difficult situations: extremely ill; with unconverted mate; in jail, etc.; dealing with deep spiritual problems.
WS-15 ✓	<u>Caring For God's People:</u> What a minister can and should do to properly care for the people God has called; how to properly watch over spiritual lives and physical lives (health, finances, etc.).
WS-16 ✓	<u>The Prospective Member:</u> How to deal with the PM; different types of PM's; flexibility; recognizing repentance.
WS-17	<u>Continuing Your Theological Education:</u> How to use research materials in theological and non-theological areas; how to keep in touch with the world situation; motivating yourself to continue learning.
WS-18 ✓	<u>Disfellowshipping & Marking:</u> Disfellowshipping, suspensions, and "marking" defined; when and how to, problems and solutions.